



City of Saint Louis  
Recorder of Deeds

**Sharon Quigley Carpenter**

Archives Department  
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# COPY REQUEST FORM

## 1813-1854 Marriage Contract Copy Request Form

**Customer Required to Provide  
Bride and Groom Names and Book and Page  
Available from Online Index at  
[www.stlouiscityrecorder.org](http://www.stlouiscityrecorder.org)**

### INSTRUCTIONS

**READ MARRIAGE RECORDS DETAILS @**  
[www.stlouiscityrecorder.org](http://www.stlouiscityrecorder.org) **Before Using Form**

- **Customer Must Provide:**  
+ **Name of Bride and Name of Groom**  
+ **Book and Page for Marriage Contract**
- **Type or Print All Information Legibly**
- **\$12.00 FEE** for each Certified Copy of a Marriage Contract
- **\$5.00 FEE** for each Uncertified Copy of a Marriage Contract
- **NO PERSONAL CHECKS.** Payment must be made by Cash or Money Order/Business Check/Cashier's Check made out to: Recorder of Deeds
- **MAIL-IN SERVICE**—Mail completed Form with Payment (see above), and Self-Addressed-Stamped-Envelope with 2 First Class Stamps (or add \$1.00 to Payment for mailing) to above Archives Dept. address
- **WALK-IN SERVICE**-- Bring this Form completed with Payment (see above) to above Archives Dept. address.  
ATMS available in City Hall, First Floor:  
Room 104 (License Collector)  
Room 109 (Collector of Revenue)

For Office Use Only

Marriage Abstract Book & Page \_\_\_\_\_, \_\_\_\_\_

Date Received \_\_\_\_\_

Date Replied \_\_\_\_\_

Amount Received \$ \_\_\_\_\_

### CUSTOMER INFORMATION

*(customer completes this section)*

**Customer Name:**

\_\_\_\_\_  
First Name + Middle Name + Last Name

**Daytime Phone:** (\_\_\_\_\_) \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Mailing Address:**

\_\_\_\_\_  
Street Number + Street Name + Suite/Apt. Number

\_\_\_\_\_  
City + State + Zip Code

### MARRIAGE CONTRACT INFORMATION

*(customer completes this section)*

Enclosing \$ \_\_\_\_\_ for \_\_\_\_\_ certified copy (copies) of a Marriage Contract

Enclosing \$ \_\_\_\_\_ for \_\_\_\_\_ uncertified Copy (copies) of a Marriage Contract

+ \$1.00 for mailing if customer does not provide self-addressed-stamped-envelope with two First Class stamps

\$ \_\_\_\_\_ Total Enclosed      Marriage Contract Book and Page \_\_\_\_\_

**Groom Name** \_\_\_\_\_  
                            First Name              Middle Name              Last Name

**Bride Name** \_\_\_\_\_  
                            First Name              Middle Name              Last Name